

ADMINISTRATIVE - INTERNAL USE ONLY

20 December 1974

STATINTL

Mr. Yale

Mr. [REDACTED]

SUBJECT: PMCD Survey

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1. [REDACTED] called today to tell me that he had completed the re-review of our proposed staffing complement. Don advised that they now go along with the number of slots and proposed grades that we suggested for the Data Base Management Branch. The Analysis Branch grade structure is also approved as we requested, and they have agreed to permit the GS-13 [REDACTED] slot) to be shown in this Branch instead of C&T.

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2. Don also advised that they are removing the caveat from Ruby's job.

3. There are three issues remaining: (1) they have re-audited CSAD's jobs and still feel that the GS-14's requested are not justified; (2) verification with PMCD is required as to the number of slots and grade levels for Analysis Branch and Planning Staff which the Support Staff will do on 23 December 1974; (3) Mr. [REDACTED] would like to know whether or not you would like to have another meeting on this matter or if they should prepare a formal position paper and forward to us. ✓

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[REDACTED]
EO/Finance

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[REDACTED] will call on 12/26/74 to set up a meeting with DD/OF, [REDACTED] on Friday 12/27/74.

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MEMORANDUM FOR:

Time Off

WM discuss with [REDACTED]

PHCS Survey

Question of need for 14 level?

Planning - Train with senior
and guest speakers - Structuring
course - Changing course material
roles in agency

Additional duty as senior planner
Heavy emphasis on Course Director and
knowledge necessary -

(DATE)

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